

# Contracting Management Advisor

Brunel Australasia are currently recruiting for a Contracting Management Advisor. This role will be based out of our client's operations in central Melbourne. This is an exciting opportunity to work for a Global Leader within the Oil & Gas Industry.

This role sits within the Craft Labour contracts team. You will be responsible for monitoring and ensuring existing contracts are being executed correctly.

## Summary

- Publication: PUB297649
- Market: OilGasAndMining
- Industry: Oil & Gas
- Area of expertise: Project Management & Services
- Hours per week: 50
- Education level: Other
- Closing date: Sunday, 7 March 2021

## Job

- Contracting and Materials Management Strategy Development

- Ensure that the organisation properly translates project specific objectives and strategies into appropriate Contracting and Materials Management Strategies
- Provide advice to Project Management on quality issues and support effort to resolve them
- Ensure that the Contracting Strategy Workshops (CSW) consider appropriate alternatives and objective criteria for evaluation and selection of lead case and fallback options, utilise appropriate broad based market intelligence in assessing contractor interests, capabilities and compensation options and consider partner requirements / constraints
- Support the organisation in review and endorsement of proposed contracting strategies

### **About you**

- Experience in contracts engineering/administration/materials management
- BS in Engineering (preferred)
- Graduates encouraged to apply
- Broad understanding of project execution and contracting principles, theories, and concepts
- Experience in commercial negotiations, contractor management and contract administration
- Willing to travel to project sites
- Management experience on major projects
- Current Driver's Licence

### **What we offer**

- Opportunity to work with a Global Leader in the Oil & Gas field
- You will be based in Melbourne's Docklands
- Initially a 12 Month Contract – Potential for this to be long term
- Monday – Friday 50 Hours Per Week
- Professional Team | Great Culture | Safety Focused

### **Feel free to contact**

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