

Materials Controller

Summary

- Publication: PUB298193
- Market: OilGasAndMining
- Industry: Oil & Gas
- Area of expertise: Project Management & Services
- Hours per week: 60
- Education level: Academic Bachelor
- Closing date: Thursday, 4 March 2021

Job

- Ensure that the HSE rules and COMPANY procedures are implemented in its activities;
- Produce a material status report for per E &C project (Infills Wells and Legacy projects) & to update on daily basis with any progress;
- Link with different actors of logistics process from procurement to delivery;
- Link with Project Engineers, Construction Coordinators, warehouse teams, Offshore Reps;

- Anticipate any shortage, delay issues for offshore deliveries by taking acts with any actors on the transverse flow (MRP, Procurement, Freight Forwarding, Warehouse Receipt team, QC inspector(s), Preparation teams for outbound delivery);
- Request specific physical inventory in case of PALM / SAP doubt;
- After receiving the material mobilization date from the Project engineers, instruct warehouse teams for picking QC outbound inspection and outbound deliveries;
- Advise Offshore teams when delivering material and re-enforce the coordination for particular delivery;
- Follow up the tracking of goods receipt offshore;
- Assist to the Construction team weekly meetings;
- Initiate with Project Control process for re-certification, re-calibration, test for specific equipment (pressure gauges, valves) by Third party/Vendor or cable cuttings if need;
- Coordinate with E&C Warehouse Material Controller for the transfer of E & C material into warehouse locations;
- On demand of Project Engineers proceed for creating SAP code for fabricated items to MRP team;
- Initiate (and/or coordinate) with Warehouse team & MRP team for updating PALM / SAP Work Order by adding or deleting lines of items, SAP STO (Stock Transfer Order) or Delivery Notes;
- Coordinate the offshore material returns / surplus materials with Backload team and E&C Warehouse Material Controller for the dispatch (to W/H 0005 storage, to "UNFIT" bins, to Vendors);
- On regular basis, visit the Warehouse teams to improve the communications and get feedbacks from site;
- Carry out any other duty that may be assigned from time to time by his line management.

About you

- Bachelor Degree or its equivalent in any engineering discipline;
- Professional experience of at least 8 years post graduation with at least 5 years in Materials / Logistics management;
- Wide experience of Computerized Stock and Procurement management systems;

- Familiar with PALM, PM and MM modules.

What we offer

Feel free to contact

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